**Two Spaces after a Sentence**

If you want to do mass replacements of your end-of-sentence spacing, the best thing to do is to use the search and replace features of Word. The techniques to do this have been covered in other issues. For those of you who want to automate the process of using search and replace, the following VBA macro is quite handy. It will replace any number of spaces at the end of a sentence with two spaces:

Sub TwoSpaces()

 Selection.Find.ClearFormatting

 Selection.Find.Replacement.ClearFormatting

 With Selection.Find

 .Text = "([.\?\!]) {1,}"

 .Replacement.Text = "\1 "

 .Forward = True

 .Wrap = wdFindContinue

 .Format = False

 .MatchWildcards = True

 End With

 Selection.Find.Execute Replace:=wdReplaceAll

End Sub

If you want to alter the macro so that it ensures all your sentences have only a single space at the end, you can simply change the .Replacement.Text line so there is only one space in the replacement string. Another thing to note about this macro is that it corrects any sentences ending in a period, question mark, or exclamation point; it will not catch and correct any sentences that end in a quote mark.