**Filters in Excel**

1. Apply the filter options
   1. Block row of titles.
   2. Click Data Tab
   3. Click Fliter

Or

Press Cntrl-Shift-L

* Click arrow beside heading to select items

Click the little filter icon in head to clear filters.

Click Data Clear filters to clear all filters.

Or turn off filters with Control-Shift-L to turn off all filters.