**Using the Object Browser**

Word includes a feature that allows you to look at your document in totally new ways. For lack of a better term, this feature is called the *object browser.*  Browse objects is located in Word 2013’s Navigation Pane (view tab, Show group, Navigation Pane). The fastest way to access the Object Browser is to click Ctrl-G.

The thirteen options you can go to are:

* Page
* Section
* Line
* Bookmark
* Comment
* Footnote
* Endnote
* Field
* Table
* Graphic
* Equation
* Object
* Heading

The default use is Page. With this option chosen, the Previous and Next buttons jump from one page to another through your document. However, the other options allow you to browse through your document looking for other items, as indicated. This can be a great time-saver.

If you choose Go To with the Ctrl-G hotkey, then the Find and Replace dialog box appears with the Go To tab selected. If you chose Find, then the Find and Replace dialog box appears with the Find tab selected, or you could chose Replace and have the normal Find and Replace box open.