**Word Cloud Creation**

Creating a Word Cloud is fun and engaging. It is a good way to review vocabulary that goes with any subject. A word cloud can be used as an interest grabber in a PowerPoint Presentation. They add flavor to a report or document.

Here are the simple steps to follow to create a new work cloud.

1. Log on to the [tagul.com](https://tagul.com/login) login screen.
2. Enter the required information:
	1. Username: valleycrest
	2. Password: school
3. Click login
4. Click Create new Cloud
5. Using the selection tabs that are stacked on the left, create your cloud.
	1. First list the words to be included in your cloud
	2. Click Visualize! at any time to see your creation
	3. Next select a shape for your cloud
	4. Change the font if desired
	5. Change the Layout if you wish. By default it is Horizontal and easy to read
	6. Select colors for your words
6. Use the edit mode to select a word of your choice and make changes to the size, position, or color.
7. Click Grab and share to save your creation.
8. Click PNG 1MP in the Export Raster image option
9. Click open at the bottom of the screen
10. Click File
11. Click Make a copy
12. Enter the name and location for your save

Your word cloud is now created and can be used in documents and presentations by loading it from this site.